

Changing Your Location

If your location information has changed, you can log into your account to update that information:

- Sign in to your existing account
- Select the **User Account** link to manage your personal information entered when the account was created (name, email address, address, campus, account password, etc.).

The screenshot shows a web application interface. On the left is a 'QuickLinks' sidebar with a 'sign in' button and a 'My Account' link. The main content area has a 'Welcome to' message and a search section. On the right is a 'My Account' form with various fields for personal and organizational information. A red box highlights the 'Organization' section of the form.

QuickLinks

- sign in
- Home
- Search Types
 - Search by Keyword
 - Calendar of Sessions
 - Conferences
- User Account Information
 - Professional Development Record
 - My Account
 - Registration
 - History/Certificates
 - Subscriptions

Home

Welcome to

Search by Session

Find a

- Click the to search
- Click Ca search b
- Click Co multi-se

My Account

Primary Email:

[Change primary email address...](#)
[Change password...](#)

Secondary Email:

Salutation
Please select a salutation...

Last Name: First Name: Middle Name:
Last Name is required *First Name is required*

Home Address:

City: State: Zip:

Home Phone: Work Phone:

Organization :
Please select a region...
Region is a required field

Site :
Please select a district...

School :
Please select a school...

Position:
Campus Staff

Special Needs:

Grade Level:
Please select a grade level...

Save Record

- Select your current locations from the appropriate fields.
- Click **Save Record** to update the locations.